

**Public Notice of Meeting**  
**WILTON-LYNDEBOROUGH COOPERATIVE SCHOOL BOARD MEETING**  
**AND JOINT BUDGET COMMITTEE SESSION**  
**Tuesday, October 10, 2017**  
**Wilton-Lyndeborough Cooperative M/H School-Media Room**  
**6:30 p.m.**

- I. CALL TO ORDER-Harry Dailey-Chair**
- II. ELEMENTARY STUDENT OF THE MONTH**
- III. ADJUSTMENTS TO THE AGENDA**
- IV. PRESENTATION TO BOARD**
  - i. Trip to Gettysburg-Marc Belanger
- V. PUBLIC COMMENTS:** This is the public's opportunity to speak to items on the agenda. This is also the public's opportunity to speak to any topic concerning the school district. No complaints regarding specific staff members will be heard during a public meeting. The District has established separate procedures for complaints against individual employees.
- VI. BOARD CORRESPONDENCE**
  - a. Reports**
    - i. Superintendent's Report
    - ii. Business Administrator's Report
    - iii. Principals' Reports
    - iv. Curriculum Coordinator's Report
- VII. CONSENT AGENDA**
- VIII. ACTION ITEMS**
  - a. Approve Minutes of Previous Meeting**
  - b. Transfer**
  - c. Life and LTD Insurance**
- IX. 7:00PM JOINT BOARD & BUDGET COMMITTEE SESSION**
  - A. FY 2018-2019 Budget**
    - i. FRES
    - ii. LCS
- X. COMMITTEE REPORTS**
  - i. Budget Liaison
  - ii. Strategic Planning Committee
- XI. BOARD BUDGET DISCUSSION**
- XII. RESIGNATIONS/APPOINTMENTS/LEAVES**
- XIII. BOARD BUDGET DISCUSSION**
- XIV. PUBLIC COMMENTS**
- XV. NON-PUBLIC SESSION RSA 91-A: 3 II (A)**
  - i. Negotiations
  - ii. Evaluations-Superintendent/Board
- XVI. ADJOURNMENT**

**INFORMATION: Next School Board Meeting-October 24, 6:30 PM at WLC-Media Room**

The Wilton-Lyndeborough Cooperative School District does not discriminate on the basis of race, color, religion, national origin, age, sex, handicap, veteran status, sexual orientation, gender identity or marital status in its administration of educational programs, activities or employment practice.

# GETTYSBURG

Overview: The American Military History class will travel to Gettysburg, PA to look at the battlefield from November 9-11. By November, we will be studying the Civil War and their mid-term project will be a presentation of a place, location, or event of the Battle of Gettysburg. (The Devil's Den, Little Round Top, The Highwater Mark, Etc.) They will present their facet on the spot that their event occurred. The Military History class consists of 8 students.

Justification: Gettysburg is a world renowned historical resource. Student will visit locations they have heard about for years.

Logistics: Students will ride down in the WLC Leased Van, driven by Mr. Belanger. The trip down is approximately eight hours. We will stay at the Quality Inn and Suites in Gettysburg. Student will be responsible for the hotel and food they consume during the trip. Estimated cost per student is \$75

Time table:

<u>Thursday, November 9th</u>	<u>Friday, November 10th</u>	<u>Saturday, November 11th</u>
3:00 PM Depart WLC 11:00 PM Arrive at Quality Inn and Suites	9:00 AM Depart Hotel 9:15 AM Explore Gettysburg Museum and Diorama 11:00 AM Explore Battlefield 7:00 PM Eat Dinner at Dobbins House 8:30 PM Return to hotel	9:00 AM Depart Gettysburg 5:00 PM Arrive WLC

Cost to WLC:  
WLC will provide gas for the trip.

***Wilton-Lyndeborough Cooperative School District***  
***School Administrative Unit #63***

192 Forest Road  
Lyndeborough, NH 03082  
603-654-8088

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Bryan K. Lane  
Superintendent of Schools

Betty Moore, M.Ed.  
Director of Student Support Services

Lise Tucker  
Business Administrator

**SUPERINTENDENT'S REPORT**  
**October 10, 2017**

The conversations around budgeting are continuing. The meeting for WLC will be held on October 11 and the remainder of the budget will be discussed on November 3. We continue to have conversations around staffing throughout the process.

Negotiations meetings with the support staff began on October 3<sup>rd</sup> and will continue over the next several weeks. In our October 10 meeting the committee will be seeking guidance from the School Board as to any specific issues the board would like addressed in the negotiations.

The 15 passenger van that we have budgeted to lease is not in our possession as of October 4. We should have received delivery in the first week of September. I am in daily contact with our sales person and I have gone to visit the dealership, Hillsboro Ford, to meet with the general manager. Due to issues that have not been sufficiently explained to me I continue to look for answers. We have had to use bus transportation when we could have used the van as well as paying an employee to use their vehicle at a cost of \$20 per day. I will be seeking some financial consideration from Ford due to their issues once we have the van in our possession.

I have been communicating with the NHSAA in regard to Senate Bill 193. At this time I have no information as to a schedule in bringing the bill forward.

The week of October 9 is School Hot Lunch Week, I will be serving lunches at both FRES and WLC.

Southwest Superintendents will meet in Henniker on Friday, October 20.

The Facilities Committee will be meeting on Tuesday, October 24.

The NHSAA will have their statewide meeting on Friday, October 27.

***Wilton-Lyndeborough Cooperative School District***  
***School Administrative Unit #63***

192 Forest Road,  
Lyndeborough, NH 03082

Bryan K. Lane  
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Director of Student Support Services

Lise Tucker  
Business Administrator

**BUSINESS OFFICE REPORT**  
**October 10, 2017**

The auditors did their field work the week of September 18<sup>th</sup>. Work papers and reconciliations were provided ahead of time for their reference and review. Food Service Funds were reviewed and a small adjustment was made for inventories. Special Revenue Funds were reviewed for compliance as well as agreement with the DOE Grant Management Online system. No adjusting entries were needed.

The General Fund review included the reconciliation of Capital Reserve accounts to be in agreement with the applicable Trust Funds. One adjusting entry was done to correct for a payable to the Technology Advancement Fund. \$10,145.50 will be put back into this Capital Reserve as we had received unexpected ERate funds in January 2017 for the prior year Category 2 WLC infrastructure.

Internal Controls were reviewed between the auditors and the respective parties. One finding occurred in the Student Activities Review. The elementary funds missed some bank receipts to verify their deposits. This finding has been communicated to the respective parties. I was told this will not affect our 'unmodified' status. A recommendation was made to update our policies regarding Budget Transfers. We expect to have these changes go through the Policy Committee.

A couple of repairs were done this past month for the Food Service Program. At WLC, we replaced the Slush Machine Drive motor along with bushings, seals, and sensors. This came to \$1,527.72. It is estimated that this machine is over six years old. A new machine would cost over \$2,000. Ala carte sales for 'slushes' were \$1,765 in 15-16 and \$903 in 16-17. At FRES, we repaired the dishwasher. It needed gaskets, a shaft seal assembly, float and shim kits.

Capital Reserve Balances as of June 30, 2017 are attached. The balances for the school trust accounts maintained by the towns are the following: Wilton – 4 funds for a total of \$128,588.42 and Lyndeborough – 4 funds for a total of \$1,350.28.

Our next Facilities Subcommittee meeting is scheduled for Tuesday, October 24, 2017 at 5:30 p.m. at WLC in the staff room next to the library/media room. This will be an administrative meeting to review the CIP worksheet and update it accordingly.

Capital Reserve Trust Funds  
2016-2017  
As of June 30, 2017

Fund	6/30/16 Bal	16-17		Return on Investment	16-17 Disbursements	6/30/17 Bal
		Interest	Contributions			
Bldg/Equip & Roadway	\$ 253,738.34	\$ 1,895.05	\$ -	\$ (460.66)	\$ 115,612.00	\$ 139,560.73
Ed Disabled Children	\$ 212,825.09	\$ 878.95	\$ -	\$ -	\$ -	\$ 213,704.04
Tech Advancement	\$ 24,587.77	\$ 221.36	\$ -	\$ -	\$ -	\$ 24,809.13
Total	\$ 491,151.20	\$ 2,995.36	\$ -	\$ (460.66)	\$ 115,612.00	\$ 378,073.90

**FLORENCE RIDEOUT ELEMENTARY SCHOOL**  
18 TREMONT STREET  
WILTON, NEW HAMPSHIRE 03086  
**(603) 654-6714 Main**      **(603) 654-3490 Fax**  
[www.sau63.org](http://www.sau63.org)

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Timothy O'Connell, Principal

Jo Anne Dufour, School Counselor

## **Principal's Report: 10/11/2017**

### **Florence Rideout Elementary School/Lyndeborough Central School**

The adoption and implementation of a Response to Intervention (RTI) program assists our school staff in ensuring that all efforts have been made to meet student needs in the general education environment. As part of this initiative, all students in grades 1 through 5 were screened using the new STAR 360 assessment the last week in September. Students who are below benchmark or are not making adequate grade level progress will be targeted for more specific intense intervention. Members of our W.I.N. (What I Need) team deliver small group researched based intervention instruction and monitor student progress closely. During the first week in October classroom teachers and **Michelle Locke**, RTI Coordinator, reviewed student data and agreed upon appropriate interventions for students and established goals to ensure learning and progress for all students. An informational Open House for parents will be hosted by our W.I.N. staff held on **October 18<sup>th</sup>**.

We continue our initiative to become a **Responsive School** and adopt the **Responsive Classroom** tenets within our school. This approach to teaching emphasizes academic, social, and emotional growth in a strong school community. At Florence Rideout Elementary School, we believe that *how* children learn is as important as *what* they learn, and academic success is inextricably tied to building social-emotional competencies. A responsive classroom and school strive to teach each student to value learning and develop a student who "**C.A.R.E.S.**": Students who Cooperate, Assert themselves, are Responsible, Empathetic, and have Self-Control. At Florence Rideout we have adopted these C.A.R.E.S. traits as our "Habits of Learning" and introduced them to the entire school during our first "Shining Stars" assembly on **Friday, September 29<sup>th</sup>**.

Our early release day on **September 29<sup>th</sup>** was spent working on school and district initiatives. The afternoon was highly productive as staff engaged in various tasks and learning. Kindergarten through Grade 5 Classroom Teachers engaged in a workshop with Stephanie Maze-Hsu to build their understanding of text complexity as part of our Reader's Workshop Initiative. Special education case managers worked with Michelle Locke and spent some time familiarizing themselves with the new Star 360 assessment reporting capabilities. Specialist teachers continued to develop their competency based student learning profiles.

On **September 25<sup>th</sup> and 26<sup>th</sup>** I joined other members from our district and attended the 2017 Best Practices Conference on Curriculum, Instruction and Assessment at the Grappone Conference Center in Concord NH. The focus of this year's conference was designing a framework of competency education within our schools and district. Much of our time was spent discussing and assessing where our district is with this statewide initiative, identify areas that need improvement and develop a plan to address our next steps.

Results from the **2017 Science NECAP** have been released. This assessment was administered to fourth grade students in May of 2017. Individual student results will be sent home to parents on Friday, **October 13<sup>th</sup>**. Results from this assessment are summarized in the table below.

Science NECAP 2017	Level 4 Proficient w/Distinction	Level 3 Proficient	Level 2 Partially Proficient	Level 1 Substantially below Proficient
FRES	0%	47%	39%	14%
STATE	1%	48%	39%	12%

I am very proud of our October Students of the Month Montana Jackson, Eli Fish, and Wil O'Toole. These students have consistently demonstrated success in the classroom during the first few weeks of school and exemplify our C.A.R.E.S. Habits of learning.

*Respectfully Submitted,*

*Tim O'Connell*

*Principal*



**WILTON-LYNDEBOROUGH COOPERATIVE**  
**MIDDLE SCHOOL / HIGH SCHOOL**  
57 SCHOOL ROAD  
WILTON, NEW HAMPSHIRE 03086  
(603) 654-6123  
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Brian Bagley, Principal  
Susan Ballou, Assistant Principal

Amanda J. Kovaliv, School Counseling Coordinator  
Shannon O'Donnell, Middle School Counselor

**WLC Principal Report**  
October 10, 2017

**WLC High School has been selected for a Department of Education** school approval visit on October 31<sup>st</sup> 11:30-2:30pm. The site visit will include two pieces: content review and the facility review. The Department is currently relooking at their resources to implement the content review process. The facility review includes a facility walk-through, a review of our Emergency Operations Plan, and a review of the most recent Fire Inspection and Health Inspection Report.

**On October 18<sup>th</sup> at 6pm the WLC School Counseling Department** will be giving a presentation to help families navigate through the federal financial aid process (FAFSA), explore what type of additional aid is available, reviews scholarship searches and highlights the importance of meeting deadlines. Attendees will receive a NHHEAF Financial Aid Insider.

**The four Student Learning Expectations** are being rolled out to the teachers this month. The purpose of this plan is to incorporate Student Learning Expectations into the whole school program for students and teachers. Last year grade 9 students completed a digital portfolio of evidence and reflections with Amy White. This year, we will extend the portfolio requirement for grade 10 and grade 9 students, with revisions to the digital portfolio set up. Using a rubric each teacher each month will assess and score students for each expectation. The Expectations include Effective Communicator, Creative Problem Solver, Strong Collaborator, and Self-Directed Learner.

**The National Honor Society inducted 12 new members on Wednesday September 27<sup>th</sup>.** Congratulations to Lexi Balam, Jack Bickerton, Rachel Christino, Owen Hughes, Cody Johnson, Emma Krug, Emeria Longval, Owen McGettigan, Jack Reid, Emma Skelly, Cody Swett and Ian van Ham.

**Parent/Teacher Conferences** were held on Thursday October 4<sup>th</sup>.

**A representative Kathleen Montague from NEASC visited WLC Friday September 29th from 11:00- 3:00.** The goal of the workshop was to educate and familiarize the WLC faculty with specifics concerning the self-study which begins in January. She met with the Chairs and Co-Chairs on all the standing committees.

**Star 360 is a new assessment program that will be used** by the School District to monitor the progress of its students. Teachers receive instant feedback on results and have easy access to multiple reports that help break down the strengths and weaknesses of students. Assessments will be taken once a quarter in the middle school to help monitor progress. The intent is to use this new information in conjunction with what is done in the classroom to help students strengthen areas of need.

**AD Report: Homecoming Weekend:** The varsity soccer teams hosted Concord Christian Academy on September 23rd, in what turned out to be another beautiful early fall day. While the girls played well, they came out on the wrong end of a 2-0 game. The boys fought hard and came away with a 2-2 tie. The girls hosted their 3rd annual pig/turkey roast and as usual it was delicious!

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“WLC will strive to be a positive learning community that ensures each student has the opportunity to develop to his or her potential.”

BV Soccer

Head Coach: Kristin Schwab

# of players: 18

Record: 7-3-1

Next Home Game: 10/10 vs Farmington 3:30PM

GV Soccer

Head Coach: Bill Draper

Asst. Coach: Sara Draper

# of players: 16

Record: 1-7-2

Next Home Game: 10/10 vs Farmington 5:30PM

MS Boys Soccer

Head Coach: Kelly LoVerme

Asst. Coach: Leslie Browne

# of players: 23

Record: 0-5-1

Next Home Game: 10/2 vs Epping at 4pm

MS Girls Soccer

Head Coach: Scott Dowling

Asst. Coach: Michele Boette

# of players: 14

Record: 3-3

Next Home Game: 10/5 vs Presentation of Mary at 3:30pm

Respectfully yours,

Brian Bagley

**Calendar of Events:**

Sunday, October 1 –

Monday, October 2 – MSG Soccer @ Epping, 3:30

MSB Soccer vs. Epping, 3:30

Tuesday, October 3 –

Wednesday, October 4 – Snap Shots and Progress Reports

GV Soccer @ Newmarket, 4:00

BV Soccer @ Newmarket, 6:30

Thursday, October 5 – Parent/Teacher Conferences, 3:30-7:30

MSG Soccer vs. Presentation of Mary, 3:30

MSB Soccer @ Presentation of Mary, 3:30

Friday, October 6 – No School

GV Soccer vs. Epping, 4:00

Saturday, October 7 –

Sunday, October 8 –

Monday, October 9 – No School

Tuesday, October 10 – GV Soccer vs. Farmington, 6:00

BV Soccer vs. Farmington, 4:00

School Board Meeting, 6:30, Library

Wednesday, October 11 –

Thursday, October 12 – GV Soccer vs. Pittsfield, 4:00

BV Soccer vs. Pittsfield, 6:00

MSG Soccer @ Nashua Catholic, 3:30

MSB Soccer vs. Nashua Catholic, 3:30

Friday, October 13 – WLC Pride Day

BV Soccer @ Nute, 4:00

Saturday, October 14 –

Sunday, October 15 –

Monday, October 16 – GV Soccer @ Epping, 4:00

MSG Soccer @ Sanborn, 3:30

MSB vs. Sanborn, 3:30

Tuesday, October 17 –

Wednesday, October 18 – Financial Aid Night, 6:00-7:00

Thursday, October 19 –

Friday, October 20 – GV Soccer vs. Sunapee, 4:00

BV Soccer vs. Sunapee, 6:00

Saturday, October 21 –

Sunday, October 22 –

Monday, October 23 –

Tuesday, October 24 – Facilities Sub Committee meeting, 5:30, Teacher's room

School Board Meeting, 6:30, Library

Wednesday, October 25 –Unity Day

Thursday, October 26 –

Friday, October 27 – Middle School Halloween Dance, 3:00-5:00, Cafe

Saturday, October 28 –

Sunday, October 29 –

Monday, October 30 –

Tuesday, October 31 –

1 **WILTON-LYNDEBOROUGH COOPERATIVE SCHOOL BOARD**  
2 **MEETING AND JOINT BUDGET COMMITTEE SESSION**

3 **Tuesday, September 26, 2017**

4 **Wilton-Lyndeborough Cooperative M/H School-Media Room**  
5 **6:30 p.m.**  
6

7 Present: Harry Dailey, *Geoff Brock, Matt Ballou, Miriam Lemire, Charlie Post, Joyce Fisk, Carol*  
8 *LeBlanc, Alex LoVerme and Charlie Post arrived after the Budget Committee mtg.*  
9

10 *Superintendent Bryan Lane, Business Administrator Lise Tucker, Director of Technology Kevin Verratti,*  
11 *Director of Student Support Services Betty Moore, Principal Tim O'Connell and Clerk Kristina Fowler*  
12

13 **I. CALL TO ORDER**

14 Chairman Dailey called the meeting to order at 6:32pm.  
15

16 **II. ADJUSTMENTS TO THE AGENDA**

17 Superintendent Lane informed members of the following: a yearly questionnaire they have received from  
18 the auditors, updated information regarding SB 193 now SB 194 and a presentation regarding a student  
19 trip to Montreal.  
20

21 **III. PUBLIC COMMENTS**

22 There was no public comment to report.  
23

24 **• PRESENTATION TO BOARD-MONTREAL TRIP**

25 Ms. Audra Nolin, French teacher, Ms. Kim Humphreys Spanish teacher and Olympia Clark FACS  
26 teacher were present. Ms. Nolin and Ms. Humphreys reviewed information including the itinerary, cost  
27 and what is included for this trip to Montreal. Ms. Humphreys noted it is an international city with many  
28 Spanish speakers and this trip is a combination of French and Spanish for HS students. Cost for 35 or  
29 more students is \$670; cost will increase with less students participating. Responding to a question from  
30 Mr. LoVerme regarding accommodations for students with allergies, Ms. Humphreys responded they are  
31 aware of the students and their condition, the meals can be customized. Per Ms. Nolin the due date for  
32 the first payment which is in two weeks can be moved. Chairman Dailey questioned if there was a  
33 number of students needed to run the trip and what that cost would be. Ms. Nolin indicated they took  
34 only 12 to Quebec which was not a problem; she would need to investigate the cost and if there was a  
35 minimum number. When asked if they could open the tour up to another school if there was low  
36 enrollment she indicated it is a possibility. Both Ms. Nolin and Ms. Humphreys confirmed there is no  
37 district support required.  
38

39 *A MOTION was made by Mr. Ballou and SECONDED by Mr. Brock to approve the Montreal trip.*  
40 *Voting: all aye; motion carried unanimously.*  
41

42 **IV. BOARD CORRESPONDENCE**

43 **a. Reports**

44 **i. Superintendent's Report**

45 Superintendent Lane reported work on the budget has continued. Strategic Planning Committee will meet  
46 tomorrow evening, negotiations meetings will start next week. My Learning Plan has had a couple of  
47 hiccups which we are working through. He will be speaking at the National Honor Society. Parent  
48 volunteers, students and teachers did a great job with Apple Pie Day at FRES. A book launch was held on  
49 September 22 for the LCS history book and a few books were sold. More events will be held in the future  
50 to provide opportunity to purchase books. He will not be able to attend the Stony Brook Park opening as  
51 planned.  
52

**ii. Director of Student Support Services Report**

Ms. Moore reported she provided the number of special education students per building, (6 out of district, 45 at WLC, 39 at FRES, and 16 at LCS). There has been interest in the RISE program regarding placing a student from another district here and are in negotiations for this. She attended the Student Behavioral Health conference on September 18<sup>th</sup>.

### **iii. Director of Technology's Report**

Mr. Verratti reported a storm knocked out power two days prior to the start of school. Several systems were down and although on battery backup, several needed repair or replacement which is now complete with no charge to the district. Prior to the school year it was decided to put the phone system on hold. Phones are now staged and ready to go. This should be a quick process. The FRES intercom issue has been resolved. This is the first year of the district being truly 1:1. HS students bring Chromebooks home and students are using them on a daily basis. Reports back from teachers are good. He thanked the board for their support. An intern joined the department for the summer. He is now a senior and had unboxed, set up and configured all the Chromebooks. Answering questions from Chairman Dailey who asked if we had what we need and does it run well, Mr. Verratti explained Comcast put in new fiber and we have "300mbps down and up". On typically heavy days we are at "250mbps down". He doesn't foresee needing additional unless we add additional programs. We have the capability to "turn up the dial" if we need faster speed. There is a cost to do this (about \$150 a month) but without having to buy additional equipment we can just turn up that speed. He watches the broadband usage and keeps a close eye on it.

### **b. Letters/Information**

#### **i. Withdrawals**

Superintendent Lane reported he provided information as requested on student withdrawals. He provided a breakdown by grade and the biggest and most natural time for transition is in grades 1-6-9 which this indicates. Listed is where the students transferred to. He has no data that any parents gave a reason why they were leaving the district except a couple indicated more affordable housing elsewhere. None are paying tuition; no agreement for any tuitioned student to another district has been made. Data is provided as of September 18, 2017 and may fluctuate.

#### **ii. Providing EpiPens**

Superintendent Lane provided information as requested. Primex pointed him to the Board of Education. He reported public schools can stock EpiPens however if a student has a prescription (for EpiPens), another staff member can administer if trained but no staff person other than a nurse can administer if there is no prescription for one. EpiPens are located in the nurse's office and kept under their supervision. He agrees the schools should have them and reiterated if there is no prescription for one only the nurse can administer.

## **V. CONSENT AGENDA**

Superintendent Lane informed members the yearly questionnaire from the auditors was passed out, once completed return to Lise or Kristina.

## **VI. ACTION ITEMS**

### **a. Approve Minutes of Previous Meeting**

*A MOTION was made by Mr. Brock and SECONDED by Ms. Fisk to approve the minutes of September 12, 2017 as written.*

*Voting: all aye; motion carried unanimously.*

### **b. 4<sup>th</sup> and 5<sup>th</sup> Grade Band**

Superintendent Lane reported last year there was not enough interest to have a band and this year there are a good number that want to be involved. This would be in addition to Mrs. Aparo's (FRES music teacher) teaching duties and the stipend for this was calculated by hours worked at a total cost of \$2,250. Looking at co-curricular and athletic salaries there is \$7,000-\$8,000 for programs that are not running and if approved would use this to fund this stipend. The programs that have not been running (such as drama and school play) would be eliminated and this would be added in. Students would be transported

via bus from FRES to WLC and use the music room. Chairman Dailey noted the recommended rental company may not be convenient for parents and there are options closer that may be more convenient.

*A MOTION was made by Mr. LoVerme and SECONDED by Ms. LeBlanc to accept the 4<sup>th</sup> and 5<sup>th</sup> grade band proposal.*

*Voting: all aye; motion carried unanimously.*

## **VII. POLICIES-1<sup>st</sup> Read**

- i. ACAA-R Student Discrimination and Harassment Compliant Procedure**
- ii. ACAB-R Employee & Third Party Discrimination and Harassment Complaint Procedure**

Superintendent Lane reported changes to these policies are at the request of Office of Civil Rights (OCR) and they made it clear we have phrases missing from both policies. He is not sure if these are changes since the policies were adopted but without these changes we would be noncompliant. Since these changes have come from OCR, he is asking for the 2<sup>nd</sup> reading to be waived to bring us into compliance. Drummond and Woodsum (attorneys) were involved with the changes as well. Mr. Ballou noted he had reviewed the policies and recommended these go to the board directly and not through the policy committee. Mr. Brock would prefer to have the second reading. Responding to Mr. LoVerme, Superintendent Lane recommends 10-20 policies are reviewed annually.

*A MOTION was made by Mr. LoVerme and SECONDED by Mr. Ballou to approve ACAA-R and ACAB-R policies and waive the second reading.*

*Voting: four ayes; three nays from Mr. Brock, Mr. Post, Ms. LeBlanc, motion carried.*

## **VIII. 7:00PM JOINT BOARD & BUDGET COMMITTEE SESSION**

Present: Leslie Browne, Jim Kofalt, Christine Tiedemann, Edwina Hastings, and Bill Ryan

The committee was already in session as they met prior at 6:30pm.

### **a. FY 2018-2019 Budget**

#### **i. SAU**

Superintendent Lane noted the school board has given direction to come in with a responsible budget that meets the needs of students and tax payers. This SAU budget is the business end and not specific to any school buildings. It is presented on the overhead screen and on paper. He provided an overview and answered questions, showing an overall increase of \$662 which is less than a 1%. There are additional lines for curriculum coordinator as we needed to allocate funds there. Some things were moved to consolidate or to create better clarity such as legal. This will be done throughout the budget. Mr. Verratti has consolidated the tech budget and you may see some transfers from line to line for technology but this should be the last budget cycle we will need to do this. He reviewed changes to lines with increases, decreases and explanations as well as if it has been moved to another budget. Responding to Mr. Brock and Mr. Post, he confirmed at this moment the actual dollar difference was increased by \$5,132 (5%) adding in \$4,470 that was moved to the LCS budget which is not complete at this time. Chairman Dailey noted it is important to track this, budget to budget and keep a running total. Superintendent Lane agreed to provide this by way of a combined spreadsheet by category and give a running total as we move forward through the process.

#### **ii. Technology**

Mr. Verratti conferred with Superintendent Lane that he has moved some things around to give a clearer picture and to have consistency in lines. Because the budget season starts so early, he had not received all the required numbers back yet. He provided an overview including increases, decreases and answered questions. He pointed out a decrease of \$35,000 in new computers due to the 1:1 program. For K-2 he will be looking at touch screens. There will be a more consistent replacement process in general. Overall the decrease to this budget is \$53,000. This is 2% of your overall budget and that is where you typically want to be for technology. He confirmed you won't see increases anywhere else due to technology

156 because those areas are not making expenditures or would be minimal. Superintendent Lane added no  
157 one buys any technology without it going through Mr. Verratti for approval. Mr. Verratti answered  
158 questions regarding the phone system confirming a switchover from TDS to ShoreTel on Friday. This  
159 change is due to significant savings of about \$18,000 overall. Mr. LoVerme would like to know what the  
160 lease was on the old phones. Chairman Dailey noted we proved the concept we could get a better return  
161 on investment and spend less money overall to get better technology in the hands of our students.

## 162 163 **IX. FINAL FUND BALANCE 2016-2017**

164 Ms. Tucker reviewed the final fund balance for 2016-2017. She reported a fund balance of \$405,431.  
165 There is a revenue surplus of \$307,580 plus \$97,851 of unexpended funds. The \$405,431 includes the  
166 transfer from capital project of \$164,109. The current year fund balance equates to \$241,321. The  
167 capital project expenses came in less than budget; therefore there is an additional \$164,109 to give back  
168 to the tax payers for this coming year. Superintendent Lane noted that his goal is 1.5%-2% as a fund  
169 balance which we hit (excluding the capital project dollars). He confirmed for Ms. Browne regarding the  
170 capital project, this was on a warrant article for a specific dollar figure and the remaining has to go back  
171 to tax payers.

### 172 173 • **SENTATE BILL 194**

174 Superintendent Lane explained that Senate Bill 193 went through a process and was put on hold and  
175 reintroduced with slightly different language. The bill does not change in that a student through their  
176 parents can apply for these funds of about \$3,500 per student and these funds would no longer be  
177 available to the district funding district programs. It is not clear if a parent chooses to do this and goes to  
178 a different school do they give up the right to special education services, attending a private school they  
179 would. By not defining this does it make the district liable for special education services? There is still  
180 no real accountability system in place to assure the funds are being spent for their stated purpose, tax  
181 payers' money would be spent without tax payer having a voice. He noted he has no problem with  
182 school choice as that is not the issue. He is asking the board if they wish for him to represent them as he  
183 did previously. A discussion was had regarding impact and that there are still many questions, various  
184 opinions were shared. Chairman Dailey has previously invited Commissioner of Education, Frank  
185 Edelblut to any meeting of his choosing although nothing has been set up. He added state representatives  
186 could be brought in to discuss why we are not ready to support or not support this bill because we do not  
187 have enough information. Superintendent Lane confirmed he heard of this a week and a half ago and it is  
188 moving quickly. His understanding is that the school board needs a great deal of information and  
189 clarification and without this it would not be supported.

190  
191 *A MOTION was made by Mr. Kofalt and SECONDED by Ms. Tiedemann to adjourn the Budget*  
192 *Committee at 8:32pm.*

193 *Voting: all aye; motion carried unanimously.*  
194

## 195 **X. SCHOOL BOARD RESOLUTION**

196 Superintendent Lane provided a draft of the Veterans Hiring Preference Resolution. He confirmed there  
197 may be 10% of the time when candidates are neck and neck (all things equal) and of that there may be  
198 1% or less that are veterans. There is a place on our employment application for applicants to indicate  
199 veterans' status; this does not lengthen our hiring process. If submitted to NHSBA, they vote to see if  
200 they choose to have it as a resolution and if so it is lobbied on behalf of the school board association.  
201 There is no legal obligation. Mr. Ballou added they have a list of resolutions they lobby for and some  
202 have been there for 15 years.

203  
204 *A MOTION was made by Mr. Brock and SECONDED by Mr. LoVerme to support this resolution*  
205 *(Veterans Hiring Preference Resolution).*

206 *Voting: all aye; motion carried unanimously.*  
207



208 **XI. COMMITTEE REPORTS**

209 **i. Budget Liaison**

210 Mr. Post reported the committee expressed their concerns this evening about full day kindergarten (the  
211 Strategic Planning Committee is reviewing) and questioning funding the first year and are we on the  
212 hook for years two, three and going forward. Chairman Dailey commented the Strategic Planning  
213 Committee's goal is to have recommended options. Superintendent Lane added they have also asked for  
214 a cost benefit analysis.

215  
216 **XII. RESIGNATIONS / APPOINTMENTS / LEAVES**

217 There were none to report.

218  
219 **XIII. BOARD BUDGET DISCUSSION**

220 Chairman Dailey asked members for any concerns or discussion needed. None were heard.

221  
222 **XIV. PUBLIC COMMENTS**

223 Mr. Matthew Black, Wilton resident and parent, spoke in regard to SB 194. He asked if the board's  
224 position had changed since they voted to oppose the bill. Chairman Dailey responded he doesn't believe  
225 the direction of the board has changed however; they would like more information as it is being  
226 reintroduced. He expected answers to the previous questions that were brought to them but this has not  
227 happened. Mr. Black voiced his concerns regarding this bill including the shifting of dollars from public  
228 school to now go to private for those people who are fortunate and can pay the rest of the tuition. He asks  
229 the board to consider this. He asked if they will take a vote in the future, Chairman Dailey assumes there  
230 will be.

231  
232 Mr. John Vanderhoof, Lyndeborough resident and parent, spoke in regard to SB 194. He commented the  
233 bill may not be a good thing but he thinks there is hostility against the idea and encourages the board to  
234 make it more of an information session and not that public schools should get everything. There are  
235 different sides/perspectives to this. Chairman Dailey responded we are trying to get the most information  
236 to make the best decision.

237  
238 **XV. NON-PUBLIC SESSION RSA 91-A: 3 II (A)**

239 **a. Personnel Matter**

240 *A MOTION was made by Mr. LoVerme and SECONDED by Ms. Fisk to enter Non-Public Session to*  
241 *discuss a personnel matter RSA 91-A: 3 II (A) at 8:49pm.*

242 *Voting: all aye; motion carried unanimously.*

243  
244 **RETURN TO PUBLIC SESSION**

245 The Board entered public session at 9:16pm.

246  
247 *A MOTION was made to seal the non-public session minutes for 50 years by Mr. Post and*  
248 *SECONDED by Mr. Ballou.*

249 *Voting: all aye; motion carried unanimously.*

250  
251 **XVI. ADJOURNMENT**

252 *A MOTION was made by Mr. Brock and SECONDED by Mr. LoVerme to adjourn the Board meeting at*  
253 *9:18pm.*

254 *Voting: all aye; motion carried unanimously.*

255  
256 *Respectfully submitted,*  
257 *Kristina Fowler*

**Wilton-Lyndeborough Cooperative School District  
BUDGET TRANSFER REQUEST**

REQUEST FOR BUDGET TRANSFER NO.: \_\_\_\_\_ FISCAL YEAR 2017-2018

DATE: 9/28/2017

SCHOOL: DW

SCHOOL: DW

**TRANSFER FROM:**

Account Number Description	Current Approp.	Transfer Amount	Revised Appropriation
04.1420.112.03.000 Co Curricular Salaries - Athletic - HS	\$ 42,552.00	\$ 5,250.00	\$ 37,302.00

**TRANSFER TO:**

Account Number Description	Current Approp.	Transfer Amount	Revised Appropriation
04.1410.112.11.000 Co-Curricular Salaries - Academic FRES	\$ 13,200.00	\$ 2,250.00	\$ 15,450.00
04.1100.112.11.000 Teacher Salaries - FRES	\$ 961,276.00	\$ 3,000.00	\$ 964,276.00

TOTAL TRANSFERRED FROM: \$ 5,250.00

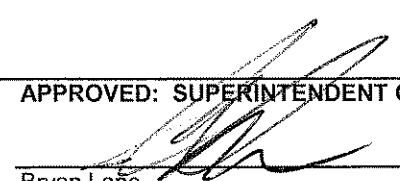
TOTAL TRANSFERRED TO: \$ 5,250.00

**JUSTIFICATION:**

To reallocate funds for the fourth and fifth grade band - refer to proposal of 9/26/17  
also to reallocate funds for the balance of the Reading Specialist wages - maxed reached on Title I Grant.

REQUESTOR: DIRECTOR/PRINCIPAL/DATE

APPROVED: SUPERINTENDENT OF SCHOOLS

  
Bryan Lane

APPROVED: BUSINESS OFFICE/DATE

APPROVED: WLC SCHOOL BOARD

  
Lise Tucker

***Wilton-Lyndeborough Cooperative School District***  
***School Administrative Unit #63***

192 Forest Road  
Lyndeborough, NH 03082

Bryan K. Lane.  
Superintendent of Schools

Betty Moore, M.Ed.  
Director of Student Support Services

Lise Tucker  
Business Administrator

To: Bryan Lane, Superintendent of Schools, School Board

From: Lise Tucker, Business Administrator

Subject: Group Life and Long Term Disability Insurance Renewal

Date: October 10, 2017

Please refer to the attached summary provided by our broker, Mosse & Mosse Services. They reached out to six vendors for pricing “including Boston Mutual, CIGNA, Lincoln Financial Group, Reliance Standard, SunLife Financial” as well as our current provider, The Hartford. Our 36 month agreement has expired.

The Hartford is offering a 24 month agreement with an annual increase of \$4,026 or a 19.2% increase over the current annual cost. Lincoln Financial Group is offering a 36 month agreement with an annual increase of \$1,129 or a 5.3% increase over the current annual cost.

The Hartford Renewal

Life rate per \$1,000 = .13c	current is .12c
AD&D rate per \$1,000 = .02c	same as current
Long Term Disability rate per \$100 = .254c	current is .195c

The recommendation is to award the bid to:

Lincoln Financial Group

Life rate per \$1,000 = .12c	same as current
AD&D rate per \$1,000 = .02c	same as current
Long Term Disability rate per \$100 = .215c	current is .195c

Our projected expense for fiscal year 17-18 will be \$22,300.



**Wilton-Lyndeborough Cooperative School District - SAU 63  
Group Life and Long Term Disability Renewal**

**Group Life & AD&D Program**

**Current and Proposed Plan Design**

Administrators: 1 times salary rounded to next highest \$10,000 to a maximum of \$100,000  
 Union Teachers: \$50,000  
 Union Support Staff: \$30,000  
 Non Union Admin Staff: \$25,000  
 Age reduction schedule: amounts reduce to 50% at age 70

**Financial Analysis**

Current total participants: 133  
 Current total monthly volume: \$6,050,000

<u>Vendor</u>	<u>Life Rate/\$1,000</u>	<u>AD&amp;D Rate/\$1,000</u>	<u>Total Life/AD&amp;D</u>	<u>Monthly Cost</u>	<u>Annual Cost</u>	<u>Rate Guarantee</u>	<u>% Increase</u>	<u>Annual Premium Increase</u>
<b><i>The Hartford</i></b>	<b><i>\$0.12</i></b>	<b><i>\$0.02</i></b>	<b><i>\$0.14</i></b>	<b><i>\$847</i></b>	<b><i>\$10,164</i></b>	<b><i>-</i></b>	<b><i>-</i></b>	<b><i>-</i></b>
<b><i>The Hartford Renewal</i></b>	<b><i>\$0.13</i></b>	<b><i>\$0.02</i></b>	<b><i>\$0.15</i></b>	<b><i>\$908</i></b>	<b><i>\$10,890</i></b>	<b><i>24 months</i></b>	<b><i>7.1%</i></b>	<b><i>\$726</i></b>
<b><i>Lincoln Financial Group</i></b>	<b><i>\$0.12</i></b>	<b><i>\$0.02</i></b>	<b><i>\$0.14</i></b>	<b><i>\$847</i></b>	<b><i>\$10,164</i></b>	<b><i>36 months</i></b>	<b><i>0.0%</i></b>	<b><i>\$0</i></b>

Other vendors consulted: Boston Mutual, CIGNA, Reliance Standard and SunLife Financial

**Wilton-Lyndeborough Cooperative School District - SAU 63**  
**Group Life and Group Long Term Disability Renewal**

**Long Term Disability Plan**

**Current and Proposed Plan Design**

Benefit is 66 2/3% of pay to a maximum of \$6,500 per month  
 Elimination Period: 90 Calendar Days  
 Maximum Benefit Period is age 65/SSNRA/ADEA  
 Two Year Own Occupation Protection  
 3/12 pre-existing condition clause  
 Residual & Partial Benefit Included  
 Minimum hours per week for eligibility: 30 hours  
 Minimum benefit: \$100 per month  
 Survivor Benefit is 3 months of benefit

**Financial Analysis**

Current total participants: 133  
 Current Annual Covered Volume: \$5,644,682

<u>Vendor</u>	<u>Rate/\$100</u>	<u>Monthly Cost</u>	<u>Annual Cost</u>	<u>% Increase</u>	<u>Annual Premium Increase</u>	<u>Rate Guarantee</u>
<b><i>The Hartford Current</i></b>	<b><i>\$0.195</i></b>	<b><i>\$917</i></b>	<b><i>\$11,007</i></b>	<b><i>-</i></b>	<b><i>-</i></b>	<b><i>-</i></b>
<b><i>The Hartford Renewal</i></b>	<b><i>\$0.254</i></b>	<b><i>\$1,195</i></b>	<b><i>\$14,337</i></b>	<b><i>30.3%</i></b>	<b><i>\$3,330</i></b>	<b><i>24 months</i></b>
<b><i>Lincoln Financial Group</i></b>	<b><i>\$0.215</i></b>	<b><i>\$1,011</i></b>	<b><i>\$12,136</i></b>	<b><i>10.3%</i></b>	<b><i>\$1,129</i></b>	<b><i>36 months</i></b>

Other vendors consulted: Boston Mutual, CIGNA, Reliance Standard and SunLife Financial

**Total Combined Life/AD&D & LTD Cost**

<b><u>Total Premium Cost Summary</u></b>						
<u>Vendor</u>		<u>Monthly Cost</u>	<u>Annual Cost</u>	<u>% Increase</u>	<u>Annual Premium Increase</u>	<u>Rate Guarantee</u>
<b><i>The Hartford Current</i></b>		<b><i>\$1,764</i></b>	<b><i>\$21,171</i></b>	<b><i>-</i></b>	<b><i>-</i></b>	<b><i>-</i></b>
<b><i>The Hartford Renewal</i></b>		<b><i>\$2,102</i></b>	<b><i>\$25,227</i></b>	<b><i>19.2%</i></b>	<b><i>\$4,056</i></b>	<b><i>24 months</i></b>
<b><i>Lincoln Financial Group</i></b>		<b><i>\$1,858</i></b>	<b><i>\$22,300</i></b>	<b><i>5.3%</i></b>	<b><i>\$1,129</i></b>	<b><i>36 months</i></b>

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**Florence Rideout Elementary School**

18 Tremont Street  
Wilton, NH 03086  
Phone: 603-654-6714  
Fax: 603-654-3490

Website:  
[www.sau63.org](http://www.sau63.org)

**Lyndeborough Central School**

192 Forest Road  
Lyndeborough, NH 03082  
Phone: 603-654-9381  
Fax: 603-654-6884

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**Pre K-5 Budget Summary**

The proposed Pre K-5 2018-19 budget is inclusive of the costs for the Lyndeborough Central School and Florence Rideout Elementary School operations. The proposed 2018-19 operational budget for Pre-K – 5 has an increase of \$ 102,047.72 over the adopted budget for 2017-18. This is an increase of 8.4%.

Areas of increase in the operational budget include:

- A combined increase of \$3555 to the Testing account lines for the newly implemented STAR 360 progress monitoring assessment.
- The services for professional development line includes \$18,000 for additional staff training with math consultant/coach.
- Non-discretionary building expenses at both Florence Rideout and Lyndeborough Central School including electricity, snow plowing, and water/sewage reflecting a total increase of \$22,002.60 on the operating budget.
- Increased costs in the special education budget at FRES totaling \$85,896 in the areas of private tuition and transportation to support an individual student need for out of district programming.

Most other areas are level funded or show a decrease.

The 2018-19 proposed budget includes funds in the amount of \$2592 for the adoption of a new researched based handwriting program titled *Handwriting without Tears* for all students in Grades 1-5. This budget includes funds to update and replace our current 5<sup>th</sup> grade social studies text with a new text *The United States* by Pearson.

Based on variety of data points we have identified the need to improve math performance. Included in this budget are funds to provide all classroom teachers with professional development and coaching in the area of mathematics instruction. The math coach will work closely with teachers through observation, modeling and feedback to improve math instruction in the classroom. The coach will provide training for classroom teachers that will focus on developing instructional strategies and research based practices. The coach will assist teachers in diagnosing individual student mathematics weaknesses and match these areas of need with appropriate instructional strategies and resources. In addition, the coach will monitor and report the effectiveness and progress of improved mathematics instruction and student performance.

Respectfully submitted,

Tim O'Connell  
Principal

Account	Description	FY16 Expenditures	FY17 Expenditures	FY18 Adopted Budget	FY19 Proposed	Dollar Difference	Percentage Change	NOTES
04.1100.430.11.00000	Repairs & Maintenance Services-FRES	1,311.48	83.44	185.00	185.00	0.00	0.00	annual piano tuning
04.1100.610.11.00000	General Supplies/Paper/Tests-FRES	27,336.69	26,516.19	24,945.00	21,656.00	(3,289.00)	(13.19)	
04.1100.641.11.00000	Books & Other Printed Media-FRES	28,617.02	30,298.24	27,212.00	23,358.00	(3,854.00)	(14.16)	Writers Workshop Units of Study
04.1100.650.11.00000	Computer Software-FRES	0.00	0.00	11,476.00	11,577.00	101.00	0.88	tech ed applications
04.1100.731.11.00000	New Equipment-FRES	1,691.87	1,013.18	1,917.00	1,695.00	(222.00)	(11.58)	file cabinets and easels
04.1100.733.11.00000	New Furniture & Fixtures	393.76	0.00	0.00	0.00	0.00	0.00	
04.1100.735.11.00000	Replacement Equipment-FRES	0.00	4,495.00	6,141.00	6,263.00	122.00	1.99	2 rugs \$800 , 4 shelving units (PE and Storage)
04.1100.737.11.00000	Replacement Furn & Fixtures - FRES	0.00	355.59	0.00	0.00	0.00	0.00	\$1,875 and 20 student desks/chairs \$3,588
04.1100.810.11.00000	Dues/Memberships-FRES	90.00	75.00	281.00	758.00	477.00	169.75	NHMEA Music Dues, Scripps Spelling Bee, Destination Imagination
04.1210.610.11.00000	General Supplies/Paper/Tests-FRES	318.24	1,901.46	2,000.00	2,500.00	500.00	25.00	
04.1210.641.11.00000	Books & Other Printed Media-FRES	766.59	19.98	1,000.00	500.00	(500.00)	(50.00)	
04.1210.650.11.00000	Computer Software-FRES	189.95	5,312.98	4,800.00	5,760.00	960.00	20.00	ACE - RISE program
04.1210.731.11.00000	New Equipment-FRES	973.39	790.41	1,000.00	1,000.00	0.00	0.00	
04.1210.735.11.00000	Replacement Equipment-FRES	0.00	464.66	500.00	500.00	0.00	0.00	
04.1212.323.11.00000	SPED Summer Contracted Svs - FRES	5,244.63	0.00	5,300.00	0.00	(5,300.00)	(100.00)	see offset - Reading Spec 2190
04.1260.321.11.00000	ESL Tutor - Cont. Svs-FRES	0.00	0.00	0.00	0.00	0.00	0.00	
04.1290.339.11.00000	504 Special Programs-FRES	2,170.42	1,025.35	1,000.00	1,000.00	0.00	0.00	
04.1290.561.11.00000	Public - In State Tuition-FRES	0.00	0.00	0.00	0.00	0.00	0.00	
04.1290.564.11.00000	Private In & Out of State Tuition-FRES	0.00	26,505.60	0.00	44,784.00	44,784.00	0.00	
04.1290.610.11.00000	504 Program Supplies - FRES	0.00	0.00	500.00	500.00	0.00	0.00	
04.1290.731.11.00000	504 Program Equipment - FRES	0.00	0.00	500.00	500.00	0.00	0.00	set widget active seats/wobble board
04.2122.323.11.00000	Testing-FRES	3,025.00	3,162.50	3,163.00	5,638.00	2,475.00	78.25	Star 360 - Data Integration
04.2122.610.11.00000	General Supplies/Paper/Tests-FRES	894.59	679.16	300.00	350.00	50.00	16.67	
04.2122.641.11.00000	Books & Other Printed Media	0.00	258.93	1,349.00	221.00	(1,128.00)	(83.62)	
04.2122.733.11.00000	New Furniture & Fixtures-FRES	575.67	0.00	0.00	0.00	0.00	0.00	
04.2122.810.11.00000	Dues & Fees	169.00	179.00	179.00	189.00	10.00	5.59	ACA, NHSCA
04.2134.323.11.00000	Nurses Cont. Svs-FRES	182.00	0.00	2,820.00	2,820.00	0.00	0.00	substitute - 8 days
04.2134.430.11.00000	Repairs & Maintenance Services-FRES	120.00	250.00	472.00	250.00	(222.00)	(47.03)	calibrations
04.2134.580.11.00000	Travel/Conference-FRES	720.00	0.00	48.00	48.00	0.00	0.00	
04.2134.610.11.00000	General Supplies/Paper-FRES	2,700.54	4,565.06	1,010.00	1,072.00	62.00	6.14	stickers, ice packs, first aid items
04.2134.731.11.00000	New Equipment-FRES	0.00	0.00	0.00	0.00	0.00	0.00	
04.2134.735.11.00000	Replacement Equipment-FRES	0.00	1,675.77	3,539.00	869.00	(2,670.00)	(75.45)	AED batteries and pads
04.2134.810.11.00000	Dues & Fees-FRES	45.00	0.00	165.00	165.00	0.00	0.00	NHASN and Natl
04.2142.323.11.00000	Psychological Testing Services-FRES	4,070.00	5,320.00	3,410.00	5,200.00	1,790.00	52.49	evaluations
04.2143.321.11.00000	Associate Psychologist - Contracted-FRES	1,500.00	3,010.00	1,850.00	2,500.00	650.00	35.14	counsel as needed
04.2143.610.11.00000	General Supplies/Tests/Paper-FRES	250.00	80.00	250.00	250.00	0.00	0.00	testing protocols
04.2149.580.11.00000	BCBA/ABA Travel/Conference - FRES	657.49	899.64	900.00	900.00	0.00	0.00	NHABA conference
04.2149.610.11.00000	ABA Therapy Supplies - FRES	0.00	0.00	500.00	500.00	0.00	0.00	
04.2152.321.11.00000	S/L Pathologist - Contracted Services-FRES	46,303.29	56,406.61	47,220.00	50,220.00	3,000.00	6.35	as needed
04.2152.610.11.00000	S/L Path Genl Supplies/Paper-FRES	644.04	249.00	250.00	250.00	0.00	0.00	therapy protocols
04.2152.641.11.00000	S/L Path Books & Print Media - FRES	0.00	204.00	250.00	250.00	0.00	0.00	
04.2153.323.11.00000	Audiological Testing Services-FRES	0.00	472.50	500.00	500.00	0.00	0.00	hearing evaluations
04.2162.323.11.00000	P.T. Services Contracted-FRES	3,432.00	4,028.00	8,320.00	8,320.00	0.00	0.00	physical therapy
04.2163.321.11.00000	O.T. Services Contracted-FRES	23,923.90	33,288.19	33,410.00	35,500.00	2,090.00	6.26	occupational therapy
04.2190.321.11.00000	Reading Spec Cont. Svs-FRES	7,013.70	14,744.00	11,960.00	15,960.00	4,000.00	33.44	see offset - SPED servs - 1212
04.2190.323.11.00000	Other Student Support Services-FRES	1,987.50	4,265.37	2,000.00	2,000.00	0.00	0.00	

FRES Budget Proposal FY18-19  
non Payroll Accounts

as of 10/3/2017

Account	Description	FY16 Expenditures	FY17 Expenditures	FY18 Adopted Budget	FY19 Proposed	Dollar Difference	Percentage Change	NOTES
04.2210.240.11.00000	Tuition Reimbursements - FRES	5,490.00	7,721.11	6,000.00	<b>6,000.00</b>	0.00	0.00	CBA
04.2210.290.11.00000	Staff Development-teachers-FRES	1,215.00	7,720.59	10,000.00	<b>10,000.00</b>	0.00	0.00	CBA - \$425 per
04.2210.291.11.00000	Staff Development-support-FRES	1,099.00	270.36	600.00	<b>600.00</b>	0.00	0.00	
04.2212.290.11.00000	Instr. & Curriculum Development-FRES	2,250.00	4,200.00	5,050.00	<b>2,916.00</b>	(2,134.00)	(42.26)	Responsive Classroom - \$729 x 4
04.2212.322.11.00000	Prof. Services for PD - FRES	0.00	364.50	0.00	<b>14,400.00</b>	14,400.00	0.00	80% of Reader's Workshop/Math Coaching
04.2222.610.11.00000	General Supplies/Paper-FRES	727.49	498.90	304.00	<b>304.00</b>	0.00	0.00	
04.2222.641.11.00000	Books & Other Printed Media-FRES	1,389.11	1,673.09	1,800.00	<b>1,800.00</b>	0.00	0.00	new titles - fiction and non fiction
04.2222.649.11.00000	Other Information Resources-FRES	152.80	206.70	201.00	<b>201.00</b>	0.00	0.00	newspapers and periodicals
04.2222.731.11.00000	New Equipment-FRES	0.00	0.00	0.00	<b>0.00</b>	0.00	0.00	
04.2222.735.11.00000	Replacement Equipment-FRES	0.00	279.98	0.00	<b>0.00</b>	0.00	0.00	
04.2318.331.11.00000	Sped Legal Services-FRES	1,000.00	0.00	1,000.00	<b>0.00</b>	(1,000.00)	(100.00)	in SAU
04.2410.430.11.00000	Repairs & Maintenance Services-FRES	178.70	1,184.21	5,627.00	<b>7,976.00</b>	2,349.00	41.75	copier printer use/mgmt
04.2410.442.11.00000	Equip Rental/Lease-FRES	6,512.40	7,161.19	3,607.00	<b>3,607.00</b>	0.00	0.00	year 3 of 4 copier
04.2410.534.11.00000	Postage-FRES	614.18	1,552.41	1,040.00	<b>1,600.00</b>	560.00	53.85	mailings to students & other districts - records
04.2410.550.11.00000	Printing-FRES	2,516.04	618.45	835.00	<b>635.00</b>	(200.00)	(23.95)	handbooks, envelopes and stationery
04.2410.580.11.00000	Travel/Conferences-FRES	1,675.93	184.03	1,600.00	<b>1,600.00</b>	0.00	0.00	Principal conference
04.2410.610.11.00000	General Supplies/Paper-FRES	5,982.31	4,885.68	4,245.00	<b>4,500.00</b>	255.00	6.01	includes copier paper
04.2410.735.11.00000	Replacement Equipment-FRES	1,273.28	0.00	428.00	<b>0.00</b>	(428.00)	(100.00)	
04.2410.737.11.00000	Replace Furn and Fixtures - Sch Adm	0.00	1,032.96	0.00	<b>0.00</b>	0.00	0.00	
04.2410.810.11.00000	Fees & Dues-FRES	1,027.20	839.00	1,200.00	<b>900.00</b>	(300.00)	(25.00)	NHASP - Natl, NAESP AIR program \$1,825, TIGER assembly \$800, yearbooks \$1,000
04.2490.890.11.00000	Graduation/Assembly Expenses-FRES	4,110.32	3,500.00	3,625.00	<b>3,625.00</b>	0.00	0.00	
04.2620.411.11.00000	Water/Sewerage-FRES	13,095.25	13,286.50	13,291.00	<b>13,579.00</b>	288.00	2.17	CPI
04.2620.421.11.00000	Disposal Services-FRES	6,919.55	6,589.49	7,450.00	<b>5,603.00</b>	(1,847.00)	(24.79)	changed vendor
04.2620.422.11.00000	Snow Plowing Services-FRES	1,575.00	5,130.00	3,500.00	<b>5,130.00</b>	1,630.00	46.57	new rates set
04.2620.424.11.00000	Lawn & Grounds Care-FRES	822.42	392.59	2,150.00	<b>1,000.00</b>	(1,150.00)	(53.49)	
04.2620.430.11.00000	Repairs & Maintenance Serv.-FRES	11,059.44	30,095.55	38,500.00	<b>30,500.00</b>	(8,000.00)	(20.78)	preventive and repairs
04.2620.520.11.00000	Building Insurance-FRES	4,302.57	11,574.14	12,616.00	<b>11,976.00</b>	(640.00)	(5.07)	
04.2620.580.11.00000	Custodial Travel-FRES	0.00	0.00	200.00	<b>0.00</b>	(200.00)	(100.00)	
04.2620.610.11.00000	General Supplies/Paper-FRES	13,189.19	13,354.25	10,500.00	<b>13,500.00</b>	3,000.00	28.57	
04.2620.622.11.00000	Electricity-FRES	34,355.02	32,750.23	33,159.00	<b>48,143.00</b>	14,984.00	45.19	CPI index
04.2620.624.11.00000	Fuel -FRES	24,513.26	16,707.28	25,350.00	<b>24,954.00</b>	(396.00)	(1.56)	CPI index
04.2620.731.11.00000	New Equipment-FRES	59.99	239.99	7,270.00	<b>1,200.00</b>	(6,070.00)	(83.49)	ecolab cleaning caddy
04.2620.733.11.00000	New Furniture & Fixtures-FRES	96.00	0.00	0.00	<b>0.00</b>	0.00	0.00	
04.2620.735.11.00000	Replacement Equipment-FRES	1,389.99	1,990.30	2,495.00	<b>2,900.00</b>	405.00	16.23	Honda 28" TRAK snow blower
04.2620.735.11.00000	Replace Furniture and Fixtures - FRES	0.00	0.00	0.00	<b>0.00</b>	0.00	100.00	
04.2721.519.11.00000	Student Transportation-FRES	166,170.62	170,800.00	173,600.00	<b>173,600.00</b>	0.00	0.00	to bid out
04.2722.519.11.00000	SPED Transportation (All)-FRES	8,293.09	11,002.06	14,270.00	<b>55,382.00</b>	41,112.00	288.10	to bid out
04.2725.519.11.00000	Field Trip Transportation-FRES	4,893.06	4,409.74	4,418.00	<b>6,014.00</b>	1,596.00	36.12	14 trips
04.5110.910.11.00000	Principal on Debt-FRES	0.00	0.00	280,000.00	<b>295,000.00</b>	15,000.00	5.36	per bond schedule
04.5120.830.11.00000	Interest on Debt-FRES	331,690.00	331,690.00	324,550.00	<b>309,888.00</b>	(14,662.00)	(4.52)	per bond schedule
	totals	826,955.97	926,500.09	1,213,103.00	<b>1,315,541.00</b>	102,438.00	8.44	



Account	Description	FY16 Expenditures	FY17 Expenditures	FY18 Adopted Budget	FY19 Proposed	Dollar Difference	Percentage Change	NOTES
04.1100.430.12.00000	Repairs & Maintenance Services-LCS	157.66	79.32	150.00	150.00	0.00	0.00	laminator maintenance
04.1100.610.12.00000	General Supplies/Paper/Tests-LCS	5,743.35	3,835.78	2,461.00	3,410.00	949.00	38.56	
04.1100.641.12.00000	Books & Other Printed Media-LCS	184.21	1,062.89	2,855.00	2,855.00	0.00	0.00	302 Foundations, 5 of 5 My Math
04.1100.650.12.00000	Computer Software-LCS	0.00	0.00	1,538.00	1,538.00	0.00	0.00	Raz Kids, ABC mouse
04.1100.731.12.00000	New Equipment-LCS	0.00	0.00	9,185.00	0.00	(9,185.00)	(100.00)	
04.1100.733.12.00000	New Furniture & Fixtures-LCS	7,186.84	279.26	996.00	0.00	(996.00)	(100.00)	
04.1100.735.12.00000	Replacement Equipment-LCS	0.00	170.67	1,325.00	525.00	(800.00)	(60.38)	carpet and playground equip
04.1100.737.12.00000	Replacement Furn & Fixtures - LCS	0.00	0.00	0.00	0.00	0.00	0.00	
04.1100.810.12.00000	Dues/Memberships-LCS	0.00	0.00	1,795.00	395.00	(1,400.00)	(77.99)	NAEYC membership
04.1210.610.12.00000	General Supplies/Paper/Tests-LCS	477.98	548.48	500.00	500.00	0.00	0.00	
04.1210.641.12.00000	Books & Other Printed Media-LCS	135.17	135.17	250.00	250.00	0.00	0.00	
04.1210.650.12.00000	Computer Software-LCS	194.25	2,081.17	1,080.00	1,920.00	840.00	77.78	ACE - RISE program
04.1210.733.12.00000	New Furniture & Fixtures-LCS	1,128.88	0.00	0.00	0.00	0.00	0.00	
04.1210.735.12.00000	Replacement Equipment-LCS	0.00	604.70	0.00	0.00	0.00	0.00	
04.1290.610.12.00000	504 Program Supplies - LCS	0.00	0.00	250.00	250.00	0.00	0.00	
04.1290.731.12.00000	504 Program Equipment - LCS	0.00	0.00	250.00	250.00	0.00	0.00	
04.2122.323.12.00000	Testing-LCS	0.00	0.00	0.00	1,080.00	1,080.00	100.00	Star 360
04.2134.323.12.00000	Nurses Cont. Svs-LCS	0.00	0.00	2,880.00	2,880.00	0.00	0.00	8 days - 7.5 hours
04.2134.430.12.00000	Repairs & Maintenance Services-LCS	60.00	70.00	135.00	135.00	0.00	0.00	audiometer calibration
04.2134.580.12.00000	Travel/Conference-LCS	430.00	0.00	395.00	385.00	(10.00)	(2.53)	SNAP workshop
04.2134.610.12.00000	General Supplies/Paper-LCS	117.10	376.35	221.00	284.72	63.72	28.83	
04.2134.735.12.00000	Replacement Equipment-LCS	231.00	0.00	536.00	690.00	154.00	28.73	bench and shelving unit
04.2134.810.12.00000	Dues & Fees-LCS	0.00	0.00	45.00	165.00	120.00	266.67	NHASN and Natl
04.2142.323.12.00000	Psychological Testing Services-LCS	1,500.00	2,100.00	1,000.00	1,000.00	0.00	0.00	evaluations
04.2143.610.12.00000	General Supplies/Tests/Paper-LCS	471.83	0.00	500.00	250.00	(250.00)	(50.00)	testing protocols
04.2149.580.12.00000	BCBA/ABA Travel/Conference - LCS	218.95	258.05	300.00	300.00	0.00	0.00	
04.2149.610.12.00000	ABA Therapy Supplies - LCS	0.00	0.00	300.00	300.00	0.00	0.00	
04.2152.321.12.00000	S/L Pathologist - Contracted Service-LCS	11,650.00	9,069.33	15,300.00	15,300.00	0.00	0.00	as needed
04.2152.610.12.00000	S/L Path Genl Supplies/Paper-LCS	349.99	246.13	500.00	250.00	(250.00)	(50.00)	therapy protocols
04.2162.323.12.00000	P.T. Services Contracted-LCS	2,701.00	3,816.00	6,360.00	7,000.00	640.00	10.06	physical therapy
04.2163.321.12.00000	O.T. Services Contracted-LCS	15,900.05	10,752.50	13,800.00	15,800.00	2,000.00	14.49	occupational therapy
04.2190.323.12.00000	Other Student Support Services-LCS	6,720.00	0.00	1,000.00	1,000.00	0.00	0.00	
04.2210.240.12.00000	Tuition Reimbursement-LCS	3,000.00	1,881.00	3,000.00	3,000.00	0.00	0.00	CBA
04.2210.290.12.00000	Staff Development-teachers-LCS	1,530.99	500.00	1,000.00	1,200.00	200.00	20.00	CBA - \$425 per
04.2210.291.12.00000	Staff Development-support-LCS	200.00	353.34	1,200.00	1,000.00	(200.00)	(16.67)	
04.2212.290.12.00000	Instr. & Curriculum Development-LCS	450.00	0.00	500.00	500.00	0.00	0.00	
04.2212.322.12.00000	Prof. Services for PD - LCS	0.00	542.50	0.00	3,600.00	3,600.00	0.00	20% of Reader's Workshop/Math Coaching
04.2318.331.12.00000	Sped Legal Services-LCS	1,000.00	0.00	1,000.00	0.00	(1,000.00)	(100.00)	in SAU
04.2410.430.12.00000	Repairs & Maintenance Services-LCS	0.00	250.99	1,187.00	1,187.00	0.00	0.00	copier printer use/mgmt
04.2410.442.12.00000	Equip Rental/Lease-LCS	3,888.84	4,077.69	2,835.00	2,835.00	0.00	0.00	year 3 of 4 copier
04.2410.534.12.00000	Postage-LCS	200.00	264.62	280.00	280.00	0.00	0.00	
04.2410.550.12.00000	Printing-LCS	0.00	0.00	0.00	0.00	0.00	0.00	
04.2410.580.12.00000	Travel/Conferences-LCS	201.92	0.00	1,250.00	1,250.00	0.00	0.00	PS and State Training
04.2410.610.12.00000	General Supplies/Paper-LCS	1,676.38	1,746.75	1,238.00	1,800.00	562.00	45.40	includes copier paper
04.2410.810.12.00000	Fees & Dues-LCS	0.00	105.00	0.00	0.00	0.00	0.00	
04.2490.890.12.00000	Graduation/Assembly Expenses-LCS	1,132.57	1,990.79	1,500.00	1,500.00	0.00	0.00	Recognition awards

LCS Budget Proposal FY18-19  
non Payroll Accounts

as of 10/3/2017

Account	Description	FY16 Expenditures	FY17 Expenditures	FY18 Adopted Budget	FY19 Proposed	Dollar Difference	Percentage Change	NOTES
04.2620.421.12.00000	Disposal Services-LCS	3,703.99	3,327.54	2,961.00	<b>2,266.00</b>	(695.00)	(23.47)	changed vendor
04.2620.422.12.00000	Snow Plowing Services-LCS	1,500.00	2,280.00	1,500.00	<b>2,280.00</b>	780.00	52.00	new rates set
04.2620.424.12.00000	Lawn & Grounds Care-LCS	454.60	2,014.15	2,000.00	<b>2,100.00</b>	100.00	5.00	
04.2620.430.12.00000	Repairs & Maintenance Serv.-LCS	13,710.93	13,747.91	17,880.00	<b>17,880.00</b>	0.00	0.00	preventive and repairs
04.2620.520.12.00000	Building Insurance-LCS	1,869.15	2,492.37	2,717.00	<b>2,396.00</b>	(321.00)	(11.81)	
04.2620.610.12.00000	General Supplies/Paper-LCS	5,945.04	4,913.18	6,000.00	<b>5,500.00</b>	(500.00)	(8.33)	
04.2620.622.12.00000	Electricity-LCS	9,082.91	9,233.81	9,013.00	<b>13,335.00</b>	4,322.00	47.95	CPI index
04.2620.624.12.00000	Oil-LCS	5,631.64	3,682.86	7,608.00	<b>5,952.00</b>	(1,656.00)	(21.77)	CPI index
04.2620.731.12.00000	New Equipment-LCS	1,847.20	280.00	500.00	<b>1,200.00</b>	700.00	140.00	ecolab cleaning caddy
04.2620.735.12.00000	Replacement Equipment-LCS	0.00	398.19	0.00	<b>0.00</b>	0.00	0.00	
04.2721.519.12.00000	Student Transportation-LCS	41,912.50	42,700.00	43,425.00	<b>43,425.00</b>	0.00	0.00	to bid out
04.2722.519.12.00000	SPED Transportation (All)-LCS	6,665.16	10,620.00	14,270.00	<b>14,882.00</b>	612.00	4.29	to bid out
04.2725.519.12.00000	Field Trip Transportation-LCS	952.05	981.36	900.00	<b>1,050.00</b>	150.00	16.67	five trips
	totals	162,114.13	143,869.85	189,671.00	<b>189,280.72</b>	(390.28)	(0.21)	

## RUNNING TOTAL FOR 2018-19 BUDGET

<b>SAU</b>	<b>FY16 Expenditures</b>	<b>FY17 Expenditures</b>	<b>FY18 Adopted Budget</b>	<b>FY19 Proposed</b>	<b>Dollar Difference</b>	<b>% change</b>
Curriculum Coordinator	\$ 1,718.59	\$ -		\$ 4,100	\$ 4,100	100%
School Board Services	\$ 10,015.40	\$ 7,145.51	\$ 11,451	\$ 7,201	\$ (4,250)	-37%
Professional Dev., Supplies, Postage, etc.	\$ 22,718.90	\$ 16,847.23	\$ 16,978	\$ 19,286	\$ 2,308	14%
Special Education	\$ 14,185.87	\$ 11,595.68	\$ 15,011	\$ 14,911	\$ (100)	-1%
Business office	\$ 35,611.91	\$ 29,923.16	\$ 34,207	\$ 40,095	\$ 5,888	17%
Facilities, utilities, etc.	\$ 20,313.72	\$ 9,120.92	\$ 21,167	\$ 13,883	\$ (7,284)	-34%
<b>Sub total</b>	<b>\$ 104,564.39</b>	<b>\$ 74,632.50</b>	<b>\$ 98,814</b>	<b>\$ 99,476</b>	<b>\$ 662</b>	<b>1%</b>
<b>TECHNOLOGY</b>	<b>FY16 Expenditures</b>	<b>FY17 Expenditures</b>	<b>FY18 Adopted Budget</b>	<b>FY19 Proposed</b>	<b>Dollar Difference</b>	<b>% change</b>
Contracted service, rental, etc.	\$ 121,321.65	\$ 46,765.03	\$ 44,074	\$ 15,407	\$ (28,667)	-65%
Supplies	\$ -	\$ 925.00	\$ 6,100	\$ 6,100	\$ -	0%
Software	\$ 76,335.58	\$ 67,876.48	\$ 80,825	\$ 88,140	\$ 7,315	9%
Data Communications	\$ 78,273.49	\$ 83,730.47	\$ 97,970	\$ 91,654	\$ (6,316)	-6%
Replacement Equipment	\$ 14,998.77	\$ 12,507.83	\$ 32,800	\$ 51,000	\$ 18,200	55%
New Equipment	\$ 69,508.61	\$ 98,636.09	\$ 83,886	\$ 40,000	\$ (43,886)	-52%
<b>Sub total</b>	<b>\$ 360,438.10</b>	<b>\$ 310,440.90</b>	<b>\$ 345,655.00</b>	<b>\$ 292,301.00</b>	<b>\$ (53,354.00)</b>	<b>-15%</b>
<b>FRES</b>	<b>FY16 Expenditures</b>	<b>FY17 Expenditures</b>	<b>FY18 Adopted Budget</b>	<b>FY19 Proposed</b>	<b>Dollar Difference</b>	<b>% change</b>
Supplies/Printing/Assemblies	\$ 44,586.22	\$ 43,164.90	\$ 37,264	\$ 34,642	\$ (2,622)	-7%
Special Education/504/Support services	\$ 108,419.99	\$ 168,088.35	\$ 140,690	\$ 232,276	\$ 91,586	65%
Replacement Equipment/Furniture	\$ 2,663.27	\$ 9,829.60	\$ 12,603	\$ 10,032	\$ (2,571)	-20%
New Equipment/Furniture	\$ 2,817.29	\$ 1,253.17	\$ 9,187	\$ 2,895	\$ (6,292)	-68%
Utilities/Cont. Service/Repair/Postage	\$ 118,750.46	\$ 140,111.28	\$ 160,467	\$ 170,823	\$ 10,356	6%
Professional Development	\$ 10,054.00	\$ 19,912.06	\$ 21,650	\$ 19,516	\$ (2,134)	-10%
Curriculum	\$ 34,183.93	\$ 35,963.96	\$ 45,201	\$ 57,195	\$ 11,994	27%
Travel/Due/Fees	\$ 3,727.13	\$ 1,277.03	\$ 3,473	\$ 3,660	\$ 187	5%
Debt Services	\$ 331,690.00	\$ 331,690.00	\$ 604,550	\$ 604,888	\$ 338	0%
Transportation	\$ 170,063.68	\$ 175,209.74	\$ 178,018	\$ 179,614	\$ 1,596	1%
					\$ -	
<b>Subtotal</b>	<b>\$ 826,955.97</b>	<b>\$ 926,500.09</b>	<b>\$ 1,213,103.00</b>	<b>\$ 1,315,541.00</b>	<b>\$ 102,438.00</b>	<b>8%</b>
					\$ -	

					\$ -	
<b>LCS</b>	<b>FY16 Expenditures</b>	<b>FY17 Expenditures</b>	<b>FY18 Adopted Budget</b>	<b>FY19 Proposed</b>	<b>Dollar Difference</b>	<b>% change</b>
Supplies/Printing/Assemblies	\$ 9,147.38	\$ 8,498.15	\$ 5,920	\$ 7,495	\$ 1,575	27%
Special Education/504/Support services	\$ 47,176.98	\$ 36,862.01	\$ 54,830	\$ 56,582	\$ 1,752	3%
Replacement Equipment/Furniture	\$ 231.00	\$ 1,173.56	\$ 1,861	\$ 1,215	\$ (646)	-35%
New Equipment/Furniture	\$ 10,162.92	\$ 559.26	\$ 10,681	\$ 1,200	\$ (9,481)	-89%
Utilities/Cont. Service/Repair/Postage	\$ 46,204.76	\$ 46,434.44	\$ 57,146	\$ 59,176	\$ 2,030	4%
Professional Development	\$ 4,730.99	\$ 2,734.34	\$ 5,200	\$ 5,200	\$ -	0%
Curriculum	\$ 963.63	\$ 3,821.73	\$ 6,223	\$ 11,743	\$ 5,520	89%
Travel/Due/Fees	\$ 631.92	\$ 105.00	\$ 3,485	\$ 2,195	\$ (1,290)	-37%
Debt Services	\$ -	\$ -	\$ -	\$ -	\$ -	
Transportation	\$ 42,864.55	\$ 43,681.36	\$ 44,325	\$ 44,475	\$ 150	
					\$ -	
<b>Subtotal</b>	<b>\$ 162,114.13</b>	<b>\$ 143,869.85</b>	<b>\$ 189,671.00</b>	<b>\$ 189,280.72</b>	<b>\$ (390.28)</b>	<b>0%</b>
					\$ -	
<b>Grand Total</b>	<b>\$ 1,454,072.59</b>	<b>\$ 1,455,443.34</b>	<b>\$ 1,847,243.00</b>	<b>\$ 1,896,598.72</b>	<b>\$ 49,355.72</b>	<b>2.67%</b>